

# How do I unenroll course or group members?

If your organization uses the Enterprise version of Schoology, contact your Support Contact for assistance. Your organization may be provisioning course and group enrollments at the district level.

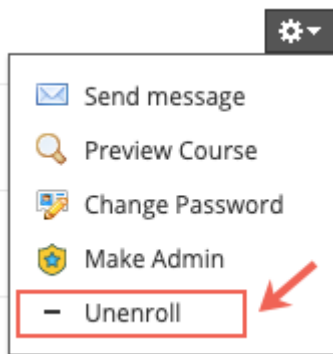
The **ONLY** members that can be removed from any course are those that were manually added and who were made admins in that course. All other members are added to a course based upon the enrollment process conducted within the districts SIS.

**NEVER delete yourself from any course, you MUST unenroll yourself or others. Deleting will result in all members, including admins of that course being removed.**

## Course

To unenroll a member from your course:

1. Navigate to the course.
2. Click **Members** from the left menu.
3. Click the gear icon next to the member's name.
4. Select **Unenroll** from the drop-down menu.

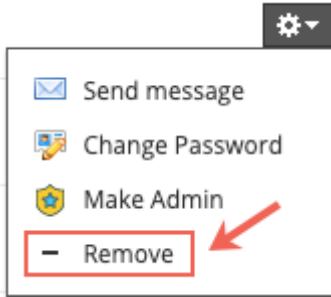


5. Click **Confirm**.

# Group

To unenroll a member from your group:

1. Navigate to the group.
2. Click **Members** in the left menu.
3. Click the gear icon next to the member's name.
4. Click **Remove**.



5. Click **Confirm**.