

Badges

Badges are awards that you can give your students to support their scholastic efforts, achievements, and anything else you'd like to reinforce. They are a great way to make everyday tasks more fun!

Badges do not expire. Similarly, badges do not archive or become unassociated from students when a course is archived.

Using Badges

To find badges, navigate to your course and click on the **Badges** area of your course profile.

If you haven't selected badges for your course already, you may select from a list of Schoology badges to help you get started. If you don't add all of the badges at once, you may access Schoology badges at a later date from the Add Badges button.

To award or revoke badges to members of the course, follow these tips:

- To award a badge to a particular student, click on the cell of the student to whom you'd like to award a particular badge. A checkmark indicates that the student has been awarded the badge.
- To award a badge to all members of the course, click on the down-facing arrow in the header for each badge.
- To revoke a badge from all members of the course, click on the down-facing arrow in the header of each badge.
- To delete a badge from your course, click on the down-facing arrow in the header of each badge. Deleting a badge will also revoke it from all students to whom the badge has been awarded.
- When you add a badge for a member of a course, the badge automatically saves.
- Any role with the Administer courses permission enabled at system-level can add and award badges in any course.

Creating Badges

Creating your own badges allows you to engage members of your course in creative ways, and add incentives for achieving particular outcomes in your course.

To create a badge:

1. Click **Add Badges**.
2. Select the option to **Create New Badge**.
3. Add a title, a descriptive message, and an image for the badge.
4. Select a shape with which to frame the image.
5. Select a color for the frame.
6. Click **Submit** to complete.

Your new badge will display at the front of the Badges table.

Sharing Badges

You may share your badge creations with your other courses, as well as with other educators.

Share badges with other courses you administer

1. Click the down-facing arrow in the header for each badge.
2. Select the option to **Copy to Courses**.
3. Select the course(s) to which you'd like to add the badge.
4. Click **Copy** to complete.

The badge will automatically display in the Badges area of the selected course(s).

Share badges with other educators

1. Click the down-facing arrow in the header for each badge.
2. Select the option to **Save to Resources**.
3. Select the collection and folder (optional) to which you'd like to add the badge.
4. Click **Save Copy** to complete.

Creating Badges in Resources

Creating badges in Resources enables you to prepare badges for a course. You may create badges from Personal and Group Resources:

1. Click **Resources**.
2. Select the **Personal** or **Group** collection in which you'd like to create the badge.
3. Click **Add Resources** and select the option to **Add Badge**.
4. Follow the steps above for creating and sharing your badges.

How Badges Appear for Course Members

Students receive a menu notification for newly received badges. To view a description of the badge, students can click on the link to the badge. Students can also find a repository of all their badges from their user profiles.